



मौलाना मजहरूल हक अरबी एव फारसी विश्वावद्यालय, पटना (बिहार)  
مولا نا مظہر الحق عربی و فارسی یونیورسٹی، پٹنہ (بہار)  
Maulana Mazharul Haque Arabic & Persian University, Patna (Bihar)

[A State University, Established under Bihar State Universities Act, 1976 and recognize by UGC, u/s 2(f)]

Ref. F-997/17, RE-1266/25

Date 28/11/2025.

**NOTICE**

Applications are invited from eligible candidates for the post of Financial Advisor and Finance Officer to be ap

pointed at Maulana Mazharul Haque Arabic and Persion University, Patna within 10 days from the date of notification.

Terms and conditions for the appointment shall be as per statutes issued by Governor's Secretariat, Bihar, Raj Bhanwan, Patna. Copies of the relevant statutes are enclosed here with.

1. Notification No. BSU (Statutes)-03/20101-861/GS(1) dated 27.05.2025 issued by Governor's Secratiat for the post of Financial Advisor
2. Notification No. BSU (Statutes)-03/2011-862/GS(1) dated 27.05.2025 issued by Governor's Secratiat for the post of Finance officer.

**By the order of the Hon'ble Vice Chancellor.**

  
(Prof. Anwarul Haque Ansari)  
Registrar

Nadim  
28/11/25



GOVERNOR'S SECRETARIAT, BIHAR  
RAJ BHAVAN, PATNA-800022

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**NOTIFICATION**

No.BSU(Statutes)-03/2011-862 /GS(I).

Dated-27.05.2025

The Hon'ble Chancellor, after due consideration of the Draft statute of the Terms and Conditions for appointment of Finance Officer in the Universities of Bihar after superseding the existing statutes promulgated vide this Secretariat letter no.-BSU-03/2011-470/GS(I), dated-17.02.2011 prepared by the Statute Committee consisting of three Vice Chancellors viz: Vice Chancellor, Jai Prakash University, Chapra, Vice Chancellor, Aryabhatta Knowledge University, Patna and Vice Chancellor, Dr. Rajendra Prasad Central Agricultural University, Pusa, Samastipur, constituted vide Governor's Secretariat, Notification No. BSU(Statutes)-03/2011-120/GS(I), dated-24.01.2025, the opinion of the Vice -Chancellors of Universities and the opinion of the State Government (Bihar State Higher Education Council, Patna) vide letter no. BSHEC/O&R/Condition of Fin. Off/22/2025-258, dated-13.05.2025 and in exercise of the powers vested in him under section 36(7) of the Bihar State Universities Act, 1976 (as amended up-to-date), the Patna University Act, 1976 (as amended up-to-date) and under relevant provisions of Nalanda Open University Act, 1995 (as amended up-to-date) has been pleased to approve the enclosed Statutes for the Terms and Conditions for appointment of Finance Officer in the Universities of Bihar.

By the order of Hon'ble Chancellor

Sd/-

(Robert L. Chongthu)

Principal Secretary to Governor

Memo No.- BSU(Statutes)-03/2011-862 /GS(I), Dated-27.05.2025

Copy forwarded to:-

1. All the Vice Chancellors, Universities of Bihar for information and necessary action.
2. The Additional Chief Secretary, Education Department, Govt. of Bihar, Patna for information.
3. The Member Secretary-cum-State Project Director, Bihar State Higher Education Council, Patna for information.
4. All the Registrars, Universities of Bihar for information and necessary action.
5. O.S.D. to Hon'ble Governor for information / PRO for information and necessary action/ Guard file.
6. Copy alongwith copy of Statutes for the Terms and Conditions for appointment of Finance Officer in the Universities of Bihar approved by the Hon'ble Chancellor forwarded to the Deputy Director, NIC, Raj Bhavan for uploading the same on the website of Raj Bhavan.

Kalpana Srivastava

(Kalpana Srivastava) 27.05.25  
Officer-On-Special Duty(Judl.)

255/258 1173

**Terms and Conditions for appointment of Finance Officer in  
the Universities of Bihar.**

**Eligibility**

Finance Officer will be appointed by the Hon'ble Chancellor, either on lien, deputation or re-employment on contract basis, as per the service rules under which the officer worked prior to his appointment as Finance Officer. The Finance Officer shall be appointed from amongst the serving or retired officers of the Indian Audit and Accounts Services or from any other Accounts Services of Government of India or Bihar Finance Service or Bihar Audit Service. The officers worked / working in the pay level of 12 will be eligible for the post.

**Method of Appointment**

The Vice-Chancellor shall send the name of Panel of 3 (three) officers selected in a transparent manner as per the eligibility as defined above for considering the appointment of Finance Officer to the Chancellor.

**Tenure**

The Finance Officer shall normally hold office for a period of 3 (three) years w.e.f. the date on which he assumes charge or upto the maximum age of 65 years, whichever is earlier. The yearly evaluation of his/her performance will be made by the Vice-Chancellor, which will be sent to the Chancellor's office. If the performance is not found appropriate/satisfactory, he/she may be terminated by the Chancellor on recommendation of Vice-Chancellor.

**Duties and Function of Finance Officer**

The Finance Officer shall be a whole time officer of the University and shall act as Secretary to the Finance Committee, and shall exercise such powers and perform such duties as may be prescribed by the Statutes, the Ordinance, the Regulations and the Rules or as may, from time to time, be conferred or imposed on him by the Senate, the Syndicate, the Vice-Chancellor, or the Financial Advisor or the Registrar.

  
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## Pay and Allowances

- (a) The monthly pay of Finance Officer appointed by Hon'ble Chancellor on contract basis from retired officers shall be fixed in the following manner:

Total (last) pay drawn at the time of retirement minus Pension

**Serving Officers**, who are employed on deputation will be given pay protection, and they will be entitled to receive salary which they were getting in their previous place of posting.

- (b) No other allowance shall be given to the officers appointed on contract basis.
- (c) The eligible appointed on deputation shall get all the benefits of deputation.

## Leave:

In the case of pensioner re-employed on tenure basis after retirement, the provisions of C.L. contained in the Rules for the officer shall apply as per the University rules. No other leave will be permissible for the retired officer.

**Serving Officers**, who are employed on deputation will be entitled variety of leaves as applicable to the employees of the University.

  
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GOVERNOR'S SECRETARIAT, BIHAR  
RAJ BHAVAN, PATNA-800022

**NOTIFICATION**

No.BSU(Statutes)-03/2010-861 /GS(I),

Dated-27.05.2025

The Hon'ble Chancellor, after due consideration of the Draft statute of the Terms and Conditions for appointment of Financial Advisor in the Universities of Bihar after superseding the existing statutes promulgated vide this Secretariat letter no.- BSU-03/2010-2946/GS(I), dated-19.10.2010 prepared by the Statute Committee consisting of three Vice Chancellors viz: Vice Chancellor, Jai Prakash University, Chapra, Vice Chancellor, Aryabhatta Knowledge University, Patna and Vice Chancellor, Dr. Rajendra Prasad Central Agricultural University, Pusa, Samastipur, the opinion of the Vice - Chancellors of Universities and the opinion of the State Government (Bihar State Higher Education Council, Patna) vide letter no. BSHEC/O&R/Condition of Fin. Adv./24/2025-257, dated-13.05.2025 and in exercise of the powers vested in him under section 36(7) of the Bihar State Universities Act, 1976 (as amended up-to-date) and the Patna University Act, 1976 (as amended up-to-date) has been pleased to approve the enclosed Statutes for the Terms and Conditions for appointment of Financial Advisor in the Universities of Bihar.

By the order of Hon'ble Chancellor

Sd/-

(Robert L. Chongthu)

Principal Secretary to Governor

Memo No.- BSU(Statutes)-03/2010-861

/GS(I), Dated-27.05.2025

Copy forwarded to:-

1. All the Vice Chancellors, Universities of Bihar for information and necessary action.
2. The Additional Chief Secretary, Education Department, Govt. of Bihar, Patna for information.
3. The Member Secretary-cum-State Project Director, Bihar State Higher Education Council, Patna for information.
4. All the Registrars, Universities of Bihar for information and necessary action.
5. O.S.D. to Hon'ble Governor for information / PRO for information and necessary action/ Guard file.
6. Copy alongwith copy of Statutes for the Terms and Conditions for appointment of Financial Advisor in the Universities of Bihar approved by the Hon'ble Chancellor forwarded to the Deputy Director, NIC, Raj Bhavan for uploading the same on the website of Raj Bhavan.

Kalpana Srinastava

(Kalpana Srivastava) 27.05.25

Officer-On-Special Duty(Judl.)



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## Terms and Conditions for appointment of Financial Advisor in the Universities of Bihar.

### Eligibility

Financial Advisor shall be a whole time officer of the university, appointed by the chancellor either on deputation or by re-employment from amongst the officers of the Indian Audit and Accounts Services or from any other Accounts Services of Government of India. The officers worked / working in the pay level of 14 will be eligible for the post.

### Method of Appointment

The Vice-Chancellor shall send the name of Panel of 3 (three) officers selected in a transparent manner as per the eligibility as defined above for considering the appointment of Financial Advisor to the Chancellor.

### Tenure

The Financial Advisor shall normally hold office for a period of 3 (three) years w.e.f. the date on which he assumes charge or upto the maximum age of 65 years, whichever is earlier. The yearly evaluation of his / her performance will be made by the Vice-Chancellor, which will be sent to the Chancellor's office. If the performance is not found appropriate / satisfactory, he/she may be terminated by the Chancellor on recommendation of Vice-Chancellor.

### Duties and Function of Financial Advisor

- (1) In all proposals having financial implication the advice of the Financial Adviser shall be mandatory.
- (2) The Financial Adviser shall be ex-officio member of the Finance Committee.
- (3) The Financial Adviser shall work under the Administrative control of the Vice-Chancellor and Finance Officer shall work directly under the control of the Financial Adviser.
- (4) It shall be the responsibility of the Registrar to obtain the advice of the Financial Adviser on all matters having financial implication. Moreover, it shall be the responsibility of the Registrar to mention specifically at the time of placing such a proposal before the Syndicate that the concurrence of the Financial Adviser has been obtained or that he has not concurred in the proposal.

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- (5) If in any financial proposal the Vice-Chancellor or the Syndicate takes a decision contrary to the advice of the Financial Adviser, such a decision shall not be implemented and shall be forwarded by the Vice-Chancellor to the Chancellor, whose decision in the matter shall be final and binding.

Pay and Allowances

- (a) The monthly pay of Financial Advisor appointed by Hon'ble Chancellor on contract basis from retired officers shall be fixed in the following manner:

Total (last) pay drawn at the time of retirement minus Pension

**Serving Officers**, who are employed on deputation will be given pay protection, and they will be entitled to receive salary which they were getting in their previous place of posting.

- (b) No other allowance shall be given to the officers appointed on contract basis.
- (c) The eligible appointed on deputation shall get all the benefits of deputation.

  
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